

# DELRAY ART LEAGUE – ARTISTS IN THE PARK – OUTDOOR SHOW RULES

Artists in the Park art shows at Veterans Park & Old School Square are made possible through the courtesy and cooperation of the merchants and City of Delray Beach. Exhibitors must keep this in mind and work to the benefit of the League, the City of Delray Beach and the administrators of Old School Square. The Delray Art League is a 501(c)3 charitable organization and, as such, must prohibit political activity at all events.

## REQUIREMENTS

- **A photo of your tent or rack & display and a Current Florida Sales Tax Certificate must accompany your first application.**
- An annual \$30 insurance liability fee is payable BEFORE your first show.
- **Only your original Art (never copied from others) can be displayed on the walls, racks or easels**
- You must exhibit in a minimum of eight (8) shows to secure a space at every show. If you have not arrived by 8 a.m. your space will be re-assigned and you may not be able to exhibit. "No Shows" lose their space assignment and go on a waiting list.
- A voluntary donation to the League's scholarship fund of at least 10% of Art sales is suggested. **Donations MUST be paid by CHECK (cash cannot be accepted).** The show treasurer will distribute scholarship fund envelopes. Please return envelopes & checks to show treasurer by 4 p.m. on Sunday.

Display Appearance	Decorum	Safety
<ul style="list-style-type: none"><li>• Display Tent - White canopy only rule</li><li>• Display racks - walls for tent.</li><li>• Sign on tent stating artists name</li><li>• All artwork framed or gallery wrapped &amp; painted</li><li>• Artwork must never be less than 3" above ground</li><li>• All prints must be in racks / bins / shelves</li><li>• Price tags on all artwork, prints must be labeled</li><li>• No more than 2 print racks outside of booth – Maximum of 30"</li><li>• No award ribbons may be displayed</li></ul>	<ul style="list-style-type: none"><li>• You must be present during show hours</li><li>• Wear an Artist nametag</li><li>• No smoking within the exhibit area</li><li>• No sleeping in the show area</li><li>• No alcoholic beverages or illegal substances</li><li>• No pets or birds allowed</li><li>• NO NUDE, political or controversial subjects may be displayed</li></ul>	<ul style="list-style-type: none"><li>• Equipment 3 ft. from sidewalk -City</li><li>• Weights for corners of your tent/racks</li><li>• Absolutely no stakes</li><li>• Rain protection-heavy plastic or tent sides</li></ul> <p style="text-align: center;"><b>Don't Forget</b></p> <ul style="list-style-type: none"><li>• A blank check for making your 10% donation of sales to support the scholarship fund of the League.</li></ul>

## ARTISTS

- Must be paid-up member or a partner of an exhibiting art group.
- Arrive by 7 a.m. and report to the show chairperson for your space assignment. Assignments are not permanent.
- Be completely set up and ready for customers at 9:30 a.m.
- Artists must be neat and properly attired.
- Spaces are limited to 13' X 13'. Containers must be kept behind your tent or racks and within this area. If you are exposed at the back please cover your containers. Do not block the 3 ft. aisle between tents.
- Take down - **not to begin until 4:30 whistle**, unless prior arrangement has been made with show chair.
- The league REQUIRES each exhibitor to have a current Florida sales tax certificate ready to show upon request. Florida Sales Tax is 6% of each sale. Call 561-640-2800 for info or go online at [www.myflorida.com/dor/forms](http://www.myflorida.com/dor/forms) to apply.

## PARKING

- All cars must be moved to the designated parking area before 9:30 a.m. with the DAL sign on the dashboard.
- No cars may be brought back prior to 4:00 p.m.
- Cars are NEVER permitted on the grass.
- Handicap permitted artists must move their cars along with the others. Please make arrangements to have your car moved or you may not be able to exhibit.
- **THERE ARE NO EXCEPTIONS.** Failure to move your car or if you bring it back early will mean immediate dismissal from the show. You will not be able to return for the remainder of the season.
- **At OLD SCHOOL SQUARE** - You will be required to unload your equipment & art at the curb, move your car to the parking garage, return and set up. Take down will be staggered as well.
- Check-in with Gay Williamson for space assignment. The DAL parking sign must be on your dashboard.

## CANCELLATIONS

- **At least 24 hours prior to the show.** Please contact **Gay Williamson, at HOME, 561-732-4945** [she can be reached after 6AM only on show dates at 561-315-8288]
- Exhibit is rain or shine. Early show closing due to weather or circumstances will be determined by the show chairs.
- There must be at least 10 artists available in order to do a show.

## VIOLATIONS

- Any exhibitor who disobeys the rules or causes a disturbance will be warned and a report will be submitted to the Board of Directors by the Outdoor Show Committee. The board will send a letter to the exhibitor which may include a sanction depending on the severity of the offence. In the event an exhibitor should be involved in a physical altercation, any flagrant violation of the rules or any other serious act, the Outdoor Show Committee may use their judgment to instruct the exhibitor to leave the show. The incident will be reported to the board, which will make a final decision that could lead to non-participation in any or all future shows.
- Early take down without permission will result in exhibiting privileges being revoked. Early closing will be at the sole discretion of the show chairperson.